

**Mansfield YSB Advisory Board**  
Meeting Minutes  
Tuesday, March 13, 2007  
12 noon @ YSB Conf. Rm. B

**Attendees:** Ethel Mantzaris, Eileen Griffin, Frank Perrotti, Jerry Marchon  
Michael Collins  
**Staff:** Kevin Grunwald, Pat Michalak, Karen L.Taylor  
**Regrets:** Candace Morell

Call to Order

Ethel Mantzaris, Chair, called the meeting to order at 12:05

- I. Approval of Minutes – **MOTION** by Frank Perrotti with correct spelling of his name, seconded by Eileen Griffin. **VOTE:** Unanimous in favor of approving minutes as submitted.
- II. Update: Kevin Grunwald, Director of Social Services
  - A. Kevin informed the Board that the new staff member for the Youth Service Bureau, Kathy McNamara would be starting Monday, March 19, 2007. Also, that Ruth Freeman has been hired for 15 hours to administrate the Underage Drinking Grant and would be supported administratively by Mickey Wells.
    - Frank questioned who would be handling the current programs in YSB, i.e. Grief, Grandparents, Rectory Camp etc. Pat advised him that will be determined after meeting with Kathy.

Pat Michalak, Youth Service Coordinator

- A. Pat updated the Board on the H.I.F.I. Grief Group and handed out the brochure.
- B. Pat thanked Eileen for being present for the second round of interviews.

### February Youth Services Activities – Handout

- Grief Group had its first meeting serving ---- participants with the help of 9 volunteers. It was very successful. Subway restaurant donated our first meal.
- Social Worker, Kathleen McNamara was hired as our new counselor; she will begin working on March 19th.
- Membership in the Cope groups in all of the elementary schools continues to grow.
- Permission slips have gone out for the 14th annual Paws conference in March.
- Grandparent's group will be meeting at the end of March and will be concentrating on legislative issues.
- Two hundred and twenty five thousand dollars has been earmarked for Youth Service Bureaus and the money will be used for leadership projects/programs through the state. This money is from the State Department of Education.

### **III. Old Business: Mission Statement**

- A. Kevin handed out a DRAFT mission statement to the Board members for their review and ideas. Discussion regarding wordage and a collaborative definition was reached. Kevin will hand out the completed Mission Statement at next meeting.
- B. Frank made MOTION to approve the YSB Mission Statement as defined, Eileen SECONDED, vote was unanimous.

### **V. New Business:**

- Mike suggested along with other Board members that the Mission Statement should be added to the YSB Web page.
- Jerry suggested that services and programs offered by Youth Services be listed as well.
- Kevin and Pat agreed to review the website and advise of any ideas for updating the site with the Board.

**VI. Other:**

- A. Board was advised that Kathy, (new staff member) be present at the April 10, 2007 Meeting.
- B. Board members present decided not to have the student members attend the next meeting.
- C. Bob Brex from NECASA will be presenting at the next Board meeting.
- D. Eileen informed the Board that there is an addiction special on HBO and the tape can be purchased for \$30.

Meeting adjourned at 12:58 PM by Ethel Mantzaris, Chair.

Respectfully submitted by:

Karen L. Taylor  
Secretary